



# AMERICAN LEGION AUXILIARY

*Empowering Women, Inspiring Communities*

## DEPARTMENT HEADQUARTERS ORDER FORM

All Units and individuals must order supplies from their Department Headquarters. We reserve the right to limit quantities. We also reserve the right to hold materials until they can be delivered to the Unit or individual in person which could mean a longer delivery period. If the materials need to be mailed, the unit may be invoiced for the cost of the shipping. Please allow up to a minimum of 10 weeks for delivery.

ORDERED BY: (please print or type)

SHIP/DELIVER TO: (cannot ship to P.O. Boxes)

Unit: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Item type	Description	Quantity
AEFAPP	Application, Auxiliary Emergency Fund	
CHRTAPP	Application, Charter	
ALAPPS	Application, Membership (in Pads of 50)	Pad's
PUFLAPP	Application, PUFL (was VIM) Membership	
ATAGL	Brochure, At A Glance, with membership app (packages of 100)	Pkg's
AEFBR	Brochure, Auxiliary Emergency Fund (packages of 100)	Pkg's
GSBR	Brochure, Girls State (packages of 100)	Pkg's
JRABR	Brochure, Junior Activities (packages of 50)	Pkg's
MEMBBR	Brochure, Member Benefits, Discounts (packages of 100)	Pkg's
SCHEDBR	Brochure, Scholarship & Education (packages of 50)	Pkg's
SOYBR	Brochure, Spirit of Youth (packages of 100)	Pkg's
ALAFMB	Brochure, TAL Family (packages of 100)	Pkg's
MEMCDS	Cards, Membership, Generic Blank - 8 cards per sheet - order by sheet count	
	There is a cost of \$1.25 per sheet	
VAHRCD	Card, VA Hour Bar, 50 cards per pack	Packs
ALA301	Card, VA Field Service Certification 8 Cards per sheet (Salmon)	
ALA300	Card, VA Field Service Training 8 Cards per sheet (Blue)	
181-011	Certificates, Tiny Tots	
181-012	Certificates, Six Year Old	
181-013	Certificates, 18 Year Old	
181-006	Dues Statements (200 cards per pack)	Packs
ADVGD	Guide, Advocacy	
VARGD	Guide for Volunteers - VA&R	
AEFPIN	Pins, AEF	
	<b>NOTE: Any Item not available will be placed on B/O and shipped upon arrival</b>	

Send form to (with payment if applicable):  
 Department Headquarters  
 4030 Bobolink Cir.  
 Reno, NV 89508

Or EMAIL to: [thedacla@gmail.com](mailto:thedacla@gmail.com)

Or FAX to: 775-201-1107